

Studievereniging voor Politicologen in Leiden
Study Association for Political Scientists in Leiden



XXXIXth BOARD
CATERSPILLAR
2019-2020

INTERIM GA

**March 9TH 2020 starting 6:30 pm
Buddha's, Botermarkt 20 te Leiden**

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'Onze nob'le discipline'

By Max Nederkoorn and Stijn van den Wijngaard

NB: For ceremonial use only the first verse and the refrain are sung.

Onze nob'le discipline,
De politieke wetenschap!
Het debat is voor ons routine,
Trots op 't studieus broederschap,
Dit Leidsch superieur instituut,
Eren wij de vereniging,
Die heerst en regeert deze stad:
Sedert 't jaar één-en-tachtig
Is de SPIL oppermachtig!
Maak plaats, hier is de SPIL!
De SPIL maakt 't verschil!
Chapeau, chapeau:
Wij prijzen hoog De glorie van de SPIL
[[Rijk'lijk vloeit de alcohol,
De politieke borrelpraat!
Drinken hoort bij 't protocol,
Zoveel dat het nergens meer op slaat.
Dit Leidsch superieur instituut,
Eren wij de vereniging,
Die heerst en regeert deze stad:
Wie ons ziet heeft direct
een Minderwaardigheidscomplex!
Maak plaats, hier is de SPIL!
De SPIL maakt 't verschil!
Chapeau, chapeau:
Wij prijzen hoog De glorie van de SPIL]]

AGENDA

1. Opening
2. Installing Voting Committee
3. Setting the agenda
4. Announcements
5. Received documents
6. Evaluate minutes of the Policy GA
7. Interim Report SPIL board 2019-2020, 'CaterSPILlar'
8. Report Audit Committee I
9. Proposals to amend the Rules of Procedure
10. Nominations Advisory Council
11. Discharges and Installations
12. Any Other Business (w.v.t.t.k.)
13. Round of questions
14. Discharge of Voting Committee
15. End of meeting

INTERIM REPORT CATERSPILLAR 2019 – 2020

1. LONG TERM GOALS STUDY ASSOCIATION FOR POLITICAL SCIENCE STUDENTS

The main goals of the association have been recorded in the articles of the association. These are the following:

The association's goal is to:

1. a. contribute to a lively exchange of views, regarding subjects of interest to political scientists within the field of Political Science and beyond;
1. b. advance contacts with universities outside of The Netherlands in its broadest sense;
1. c. inform about the possibilities of internships and about the position of political scientists on the job market;
1. d. advance contact between political scientists on an informal level.
2. The association aims to reach this goal by organizing gatherings in the broadest sense, domestic and foreign excursions and publication of a journal.
3. The association is politically neutral.

These are the foundations upon which the policy goals of the XXXIXth board CaterSPILlar are built.

2. ASSOCIATION WIDE POLICY GOALS

'En opeens zaten we op de borrel' - Gaia
'and suddenly we were at a borrel' - Gaia

The XXXIXth board of the SPIL will adhere to the following association wide policy goals this year.

2.1 Harmony

The XXXIXth board chose harmony as one of her goals this year as they want to make an effort to establish a good working atmosphere, smooth cooperation within the association and with external parties. Furthermore, harmony also is a goal for the divide between the cities of The Hague and Leiden. After having worked with this goal in mind for the past semester, the XXXIXth board recognizes the space there is for growth in creating a harmonious balance between the cities. However, the board also recognizes that the activities which have taken place, fit well to the city they were held in. This means that for excursions that took place, the decisions were made on the basis of availability, interest of members for the activity and feasibility of the event. This means that the choices were made on previously mentioned criteria, not specifically on the location of the event. The board sees this as positive, as the majority of the events that were organized were visited well.

The XXXIXth board chose harmony also having in mind the sister-, hall-way- and other associations. There is a good, collegiate atmosphere between the associations at the Faculty of Social Sciences. The four hall-way associations work well together at events organized by the faculty and have also planned an activity to get to know each other. The board therefore considers the harmony ensured with those associations. The board has also been in good contact with other study- and student organizations in The Hague. Through a cooperation with a study association in The Hague the board wishes to start a lasting

project called 'Stairs Affairs'. This will further be discussed by the Commissioner of Education and Politics.

The association comprises a large group of international members, therefore the board has aimed to think about and further the internationalization of the association and the involvement of international students. The board aims to include the every member. Therefore, the events organized are mainly in English. furthermore, the board aims to include every participant at activities, trying to avoid anyone feeling left out due to barriers of language or descent.

2.2 Evolution

In the past semester, the board has experienced the growth of committee members within the newly adopted structure. The board is very satisfied with the development of skill sets that can be seen in committee members. This can be seen within entire committees, not just the daily management (chair, secretary, treasurer). Seeing this development pleases the board, as evolution was one of the pillars on which the board wrote her policy. furthermore, the board is very pleased with the positive results that are being witnessed by the reforming of the committee structure.

After having experienced the first semester with the adopted structure, the board also sees a number of areas of improvement. There are a few changes the board will propose, which she thinks will let members benefit better and more from their membership of the association. These changes will be further discussed in the proposal to change the rules of procedure (HR), therefore we would like to refer to that document for those proposals.

Evolution can also be seen in the involvement of international members in the association. The board has seen that at the monthly borrels in The Hague there is a high turn out rate of international students. Also at different events attendance of international members is high. The board does recognize that there is a lot of improvement and room for development, but it also sees the upward trend of international participation. As there was a high number of international participants on the trips, the use of the English language went relatively smoothly. The board aims to notice when Dutch is being spoken in the presence of international members, and asking to change it to English when they see that language forms a barrier.

2.3 Interconnection

An association cannot function without her members. The board therefore aims to adhere to an open manner of conversation with the members of the association. In the past semester the board has experienced how important it is to build a good bond with the members. The board therefore tries her best to include members who attend few activities and encourage them to be more active within the association in a way that they feel comfortable. She aims to do this by having informal conversations with members to encourage attendance. Additionally, the board aims to keep the activities, common rooms and borrels as approachable as possible, in order for every member to have the possibility to join when they feel like they want to.

Interconnection is also a pillar upon which we want to base connection between and within committees. The chairs of the committees and the commissioners of the committees see that there is a difference of connection within committees. This is only natural, and should not be forced upon anyone. The board does aim to strengthen the bond within committees and between committees where she sees that it is wanted. The board sees that the connection within committees is relatively stronger in more intensive committees than in more individual committees.

In her general policy, the XXXIXth board wrote that she aimed to keep the common rooms in both Leiden and The Hague open between 10:00-17:00 from monday to friday, with the exception of the times of board meetings. In the past semester, the board has seen that this aim is not feasible for her board members. A multitude of factors played a role in this. Amongst others, this was the scheduling of classes, two common rooms, meetings that are not planned by the commissioners but by the chairs of the committees. In spite of previously mentioned obstacles, the board kept track as good as possible of members present at the common room in the second block. By keeping track of this, it seems that the

opening hours do not meet the needs of members. During the past semester the board has noticed that the common rooms were visited in a different manner in the different cities. In general, in Leiden, members come to the common room in a more informal manner, to have a quick chat between classes or a short study break. In The Hague, in general, members come to the common room for a specific purpose, for example: to ask a question to a board member or to purchase a merchandise item. The board recognizes the importance of securing the opening times for members. Therefore, the aim of the board for the coming semester is to open the common rooms between 11:00-16:00, with the exception of times of board meetings.

Additionally, to overcome problems in scheduling, and double meetings, the common rooms will mostly be manned by two board members at the same time. The board hopes that with this measure, the common rooms can be open even more steadily. With this measure, the board believes that if one of the two on the shift has another obligation, the common room shift will be managed by the first. Furthermore, the board hopes that the presence of two board members in the common room will create a more cozy atmosphere which will make it more inviting to come into the common room.

Finally, the XXXIXth board aims, as it has done in the past semester, to keep an open attitude on formal and informal activities. The board reaches for the right balance between getting to know the SPIL'ers and giving them the space and opportunity to get to know each other without interference.

3. PRESIDENT & COMMISSIONER SPIL WEEKEND

3.1. President

'Hou d'r in de gaten!' - NS conducteur

3.1.1. Internal Affairs

A board year is very demanding on every board member. That is also why every block of the academic year an evaluation of every board member with the president is planned. During such an evaluation, the workload, personal circumstances, and internal and external points of improvement discussed. The president deems these talks very important as this gives room to the board to talk about points of improvements and reflect on the previous block. Due to the outcome of the evaluation talks of the past semester the board has extended the weekly board meeting with an hour, making them three hours long. The president aims to utilize this extra time by providing the opportunity to the board members to speak out about issues that are not necessarily related to their daily committee work but ideas for innovation, development and improvement.

The president tries to keep an eye on the balance of the pressure which is caused by the feeling of responsibility towards the tasks of the board and that there is space for studying and free time for board members. The president sees that each and every board member takes their tasks seriously, and she is very happy with that. However the president does try to keep an eye on when the workload and pressure this brings with it, becomes to much. When she sees this building up, she will talk to the board member and look for a constructive solution. Another thing that is considered in this is 'free' time slots; for example a free night. often there are multiple activities planned in a week, which can last until late in the evening. This is why the president deems it important that board members can take a night to spend for themselves. This will help the board member in being rested and ready to fulfill their tasks with focus.

To further the teamwork within the board, the XXXIXth followed a board training, the main purpose of this training was to improve communication between board members, for this purpose, we focused on a communication plan. The president sees that communication has improved since the training. In this training also pitfalls and fears were discussed. This gave the other board members insight in what they could and should expect from each other and what the other finds difficult. This has made cooperation within the board smooter.

There is a good atmosphere within the board, the president aims to manage for everyone with the space they need to develop and grow in the sense of handling responsibilities. The president recognizes that the informal get togethers with the board are essential for the group dynamic and sees that the board needs to make time for this. By doing so, the board will get to know each other better and will build a broader bond. The president encourages this.

3.1.3. External Representation

The Association Deliberation (Verenigingen Overleg – VerO) is the meeting with the hallway associations from the Faculty of Social Sciences. The president thinks these regular meetings are important, as to keep the SPIL informed on the developments within the faculty and within the hallway associations. The cooperation within the VerO goes very well. Until now the president has not experienced any difficulties within this deliberation and does not foresee such problems.

In December 2019 a VerO took place on the Campus The Hague (CDH) with study associations that were not exclusively from the Faculty of Global Governance and Affairs. The vice-president attended this meeting and experienced it as useful. At this VerO matters were discussed that take place at Wijnhaven and therefore have direct influence on a substantial part of the current active members. The VerO's at CDH will be continued. The board hopes that this way the SPIL will build a stronger bond with the study associations in The Hague and hopes that cooperation happens where it is deemed desirable.

The Big Association Deliberation (GroVer) is chaired and run by the Study association Deliberation Platform (StOP). This deliberation is considered very valuable to the president because experience can be shared and general topics can be discussed. Within the GroVer it is very free to suggest talking points, which gives associations the possibility to share knowledge and expertise on such points. During the GroVer, the president discussed the committee structure and how other associations deal with independent committees.

The StOP additionally has organized multiple trainings of which two the XXXIXth board has attended and believes were useful. These were the GDPR-meeting and the diversity training. The Interfaculty Congress is a yearly congress organized by the StOP. This year the president took seat in the committee, with the eye on providing SPIL members an extra opportunity to attend a congress during which they could meet students from different faculties and get lectures on topics not discussed during the normal curriculum. Unfortunately, the decision was made to cancel the congress because there were too little applications. There will be held an evaluation meeting by the StOP.

The Platform for Political Scientists (PvP) is at the time of writing busy overseeing the Political scientists in Perspective committee (PiP-committee). The PiP congress will take place in Nijmegen this year. By starting promotion on time, use of the PvP Facebook, the four associations social media channels, and a lot of word-of-mouth advertising, PvP strives to inform all the interested students about the congress, hoping that they will sign up and join!

3.1.4. Committee structure reform evaluation

The committee structure reform offers members a chance to develop their skill sets spread out over multiple years. The XXXIXth board witnesses a positive development of the chairs of the committees; they witness a big sense of responsibility and connection to the association. The board finds this very positive aspect of the committee structure reform.

After having worked with this structure the first semester, the board sees some points of development. As further elaborated on in 3.1.5. under Other Activities, a committee structure reform evaluation has taken place with the advisory board and members of the XXXVIIIth board. From this session it became apparent that white papers and flowcharts were extremely important. For this reason, the XXXIXth

board will write these with the advice of the chairs of the committees. By doing so, the XXXIXth board aims to make the cooperation, communication and discussion with the board more orderly managed and make a clear distinction between the tasks of the chair of the committee and the commissioner.

After having worked with the current structure, advice of the RvA and committee chairs, the XXXIXth board proposes to merge some committees and change the Rules and Regulations. This concerns the Festive activities committee with the Social activities committee and the Formal activities committee with the Education committee. See the enclosed explanation and argumentation for this merge and change of the Rules and Regulations.

3.1.5. Other Activities

In het policy the XXXIXth board wrote that after the first semester of the academic year of 2019-2020 she wanted to plan a committee structure evaluation with at least the XXXVIIIth board and the board of advisory. This evaluation session happened and multiple old board members came. It was considered very useful by the XXXIXth board. From this session came the action items to write white papers and flow charts with a clear division of tasks. These white papers and flowcharts will be provided to the XL-board.

During this session the merge of a few committees was discussed. The formal proposal can be found under the proposals to amend the Rules of Procedure.

A pressing reason for the merge of the committees is the difficulty with which the committee spots were filled. The capacity limit of the amount of activities that committees can organize were taken into account as well as the workload of the commissioners. Through the original committee structure reform by the XXXVIIIth board 125 committee places were created. The board assumes a big reason for not being able to fill all the committee spots was that demand was lower than the offer the SPIL provided. By merging the committees the available committee spots will lower to 113. At the formation of the committees, 110 committee spots were filled.

Additionally, the president is researching possibilities for the Committee Thank You Day (previously known as active members day). The president looks forward to announcing more information but at the time of writing, nothing has been confirmed.

3.1.6. Lustrum Committee

Last year the Dies committee was formed in the spring of 2019 by the XXXVIIIth board. Due to the early formation of this committee, they could start planning the Dies week early. As this was a positive experience, the XXXIXth board anticipates that it would be beneficial if the Lustrum Committee would be formed in spring, in preparation of the Lustrum year. As the Dies is already in November, and normally committees are formed in September, the committee would have a limited time space in which they have to organize a great activity.

The president together with the board is looking into when it would be best to open the committee and has in mind week 17. The board thinks it is best to open it at the same time as the Brussels committee, so that promotion can go at the same time and there will be no confusing overlap in dates for members.

The exact specifications for the committee will be discussed with the previous two presidents of the association. This is because typically the current and previous two presidents will put together the committee. The president is looking forward being a part of forming the committee that will set in the celebrations for the coming lustrum year!

The president will extensively study the evaluations of the previous lustra and will ask for the experience of the previous lustra boards and committees. Based on that information and based on the

flow of information within the current board, a white paper will be drawn up. This will be handed to the committee at their formation. The president will keep in close contact with the chair of the committee to monitor the progress of the committee. The president hopes that by doing so, the committee can optimally develop itself and organize incredible lustrum activities.

3.2. Commissaris SPIL-weekend

The SPIL-weekend committee was formerly assigned to the Commissioner External Relations, but before the formation of the committee, it was handed over to the president. The switch between commissioners was due to the focus the Commissioner External Relations has put on the renewal of the website. The SPIL-weekend will be from the 1st until the 3rd of May 2020 and has space for 40 participants. In case of excessive applications, it can be increased to 50 participants.

3.2.1. Committee

The SPIL-weekend committee consists of five members; a chair, a secretary, a treasurer and two general members. Two from the five members are international students. This distribution seems to provide the committee with a good international stance, to voice the needs and perspectives of international students. This committee has been working with a white paper and this has been experienced as beneficial. There is a clear division in what the chair and the commissioner do. The commissioner has a lot of trust in the committee and is very happy to see the committee doing so well.

3.2.2. Destination

For the destination of the weekend, Texel was picked, as this is a good combination of a peaceful environment but is close by the centrum where new influences can be gained. The commissioner and the committee believe that the destination is appealing for both the Dutch and the International members. Because the trip provides a chance to go to a destination where both groups cannot go themselves with minimum effort. The commissioner also considers Texel as a good destination as it can cater to relaxing activities and stimulating or exhilarating activities.

4. SECRETARY

'O Jezus, gênant' – Lisa over zichzelf

4.1 Members

At the moment the SPIL consists of 1605 members of which ... study IRO, ... Internationale Politiek, ... Politicologie and ... IBO. The secretary expects that these numbers will continue to rise in the coming year and she will continue to keep the amount of members well up to date. There was a problem with making back ups in PC-Leden, however this has been resolved. Backups are always made and are copied regularly to the harddrive of the SPIL computers. However, currently there is an issue with importing the data of members who sign up through the Dutch website. Currently, PCLeden gives an error when importing the members who registered on the Dutch website. As a result, the secretary had to manually put in all the members who registered on the Dutch website. As soon as the member sign up has been completed on the new website, the secretary hopes that this issue will be resolved.

4.2 Newsletter

Every first monday of the month the newsletter is sent out. As the association also consists of international students, the letter is written in two languages. The newsletter includes the agenda for the coming month and is given in English, which allows for a clear programme of events for the month. The XXXIXth board here as well continues to follow the *Dutch follows English* policy. Finally, the secretary

is very pleased with the transition from Mailchimp to Laposta and is continuing to have a positive experience. The program is more user friendly and better express standards provided by the privacy law.

4.3 Reunionists

At this moment there are ... SPIL reunionists. They receive the magazine DEBAT four times a year and three times a year the reunionist newsletter. The first reunionist newsletter was sent out in January and the second one will be sent out in May.

4.4 Membership fee

The deduction of the membership was originally planned for November, however due to issues with PCLeden this deduction was delayed. For this reason, it was tried again in January, but the process failed again. Luckily now these issues have been solved and all students without a Dutch IBAN have received an email that the money needs to be transferred to the SPIL account.

4.5 Alumni

Within the SPIL it is very important to have good contact with our alumni. The secretary and Commissioner Education and Politics are working on this through networking events in combination with the university. The last activity took place in January and was led by the LAP. In the near future a meeting with the LAP will take place to discuss any remaining business, and after the alumni will officially become a part of SPIL. At this moment this transition is still the middle of its process. Working together with the commissioner ICT, the secretary is planning on making a sign up list for the alumni to make a separate member list. It has also been planned to organize an activity later in the year for the alumni.

4.6 General Assembly

Prior to every general assembly, information meetings in The Hague take place. The secretary wants to continue these to see if international students are interested in this option to hear the information discussed at the GA. The competition for the committee trophy (that was initiated by the XXXIXth board) is also turning out to be successful based upon the turnout of the Policy GA. The goal is to continue this competition until the end of the year. Furthermore, at the beginning of every assembly it will be asked if anyone is opposed to having the General Assembly in English. If Dutch questions were to be asked these will be answered in Dutch, however will then be summarized in English after. The booklets for the assembly will be provided in English and Dutch so that all students are able to understand.

The minutes will be written in the language that they were expressed in during the assembly, meaning the Dutch questions and answers will be noted down in Dutch and the English questions and answers will be noted down in English.

4.7 Old Boards Borrel

The old boards borrel has been planned in the beginning of April. Due to the issues with the membership fee, the secretary has decided to move the borrel to later time of the year, in order to assure the membership fee has successfully been deducted. The borrel will take place on a Friday or Saturday, to prevent a conflict with the busy work schedule of old board members.

5. TREASURER & COMMISSIONER INTRODUCTION

5.1 Treasurer

“A wise person should have money in their head, but not in their heart.” --Jonathan Swift

5.1.1 Re-budgeting

The income this year has been higher than expected. The estimation of members in the beginning of the year was not correct. Additionally, new members were added in January during the OWL week. This means that the total amount of members is now 1605 instead of the expected 1550. This results in a higher amount of membership fee. The income from Studystore are a little lower than expected. The main reason is the numerus fixus which resulted in significantly less first year students. The handover of LAP will result in more income in the future. The LAP always received a contribution from the university for the activities they organised. The SPIL will receive the same contribution if the SPIL also organises activities for alumni. For the alumni activities the SPIL organizes this year the SPIL can ask for a contribution of the institute. However, it is still unclear how many activities will be organised. Some of the expenses have been lower than expected, others are higher. Expenses that are higher are ICT and DEBAT. The committees from the commissioner of Education and Politics have not spend a lot of money until now. Therefore there was room for re-budgeting. More money went to the SPIL weekend and social activities. The gift from the previous board will fully go to the expenses of the website. The plan to use the money to buy SPIL yellow shirts will not be able to be pursued.

5.1.2 Membership fee

This year the collection of the membership fee was planned for November. The treasurer and secretary did not succeed to collect it in November. This is due to problems with PCleden that already started in the beginning of the year. Because of the high workload in december, the collection did also not take place in December. The treasurer was also afraid that a lot of people would reject the incasso because December is an expensive month. In January more problems arised, but with the help of the XXXVIIth board the contribution is collected.

The members that do not have a Dutch bank account have already received an email that asked them to transfer the fee to the SPIL account. This has already been paid by a high amount of students.

5.1.3 Audit Committee

The first audit check was planned for the 10th of february. This meeting had to be postponed because the treasurer and a member of the audit committee were ill. On the 17th of february the cash audit took place. The report of this can be found in the GA booklet. Because of circumstances only one audit check has occurred. For the second semester the treasurer strives for two more audit checks. This way the checks will take up less time.

5.2 Commissioner Introduction

“Be genuinely interested in everyone you meet and everyone you meet will be genuinely interested in you” - Rasheed Ogunlaru

5.2.1 General

This year the committee exists for the first time. The committee needed some time to get started. In the first semester not that many activities have been organised yet. Some more activities are planned for the second semester. The commissioner observes that the committee got to know each other better and that

there are a couple of first years that are present at nearly all SPIL activities. The commissioner finds this very pleasing.

5.2.2 Activities

The introduction committee started out very enthusiastic and wanted to organize a Freshman Day for students that did not have the opportunity to attend the first year's weekend. Because this all ended up on to short notice and could not happen unfortunately. However, the committee decided to organize it in the beginning of next year before the new committee is formed. This means that the day can actually become a success. The committee started organising study groups in Leiden and The Hague from the first exam week onwards. These groups are more popular in The Hague than they are in Leiden and are therefore being organised in The Hague for every exam week. The parent's day in Leiden took place at the 7th of february. Even though it was only a small group it was an enjoyable day. For next year the commissioner recommends to investigate in a way to make the Parent's day in Leiden more popular. Keeping the FSW open is very expensive, especially if you compare it to the small group. If the popularity doesn't rise another option is organising a Parent's evening instead of a Parent's day. The parent's day in The Hague took place on the 8th of March.

5.2.3 Freshmen Weekend (EJW)

The committee started in December to look for a location for the first year's weekend 2020. The location decided on is the same as two years ago, namely Delft. Back then it was a good location and the commissioner does not expect any issues with this location that will prevent the committee from organizing a fantastic first year's weekend.

The commissioner is going to spend the next semester investigating the option to move the first year's weekend to September. At the policy-GA was already stated that it was already too late to move this year's first year's weekend. The commissioner will look after the pros and cons and will give an advice to the next board based on those facts.

5.2.4 Committee

The commissioner is very satisfied with the committee introduction. The committee members are hardworking and kind committee members. The commissioner has good contact with the chair. There is contact about the state of affairs about every week and about what still needs to happen for the next activity. The commissioner attended every meeting in the first block and in the second block almost no meeting to see how the committee would function. Both of the blocks went well, but the committee has indicated that would like it if the commissioner is more present at the meetings. The commissioner will therefore strive after being present at as many as possible meetings of the committee introduction.

6. COMMISSIONER EDUCATION & POLITICS

'Order is for idiots, genius can handle chaos' - Albert Einstein

The Commissioner of Education and Politics, overseeing four committees, had established some overall targets for the events organized by the committees. This year the commissioner wanted to put most activities under the umbrella of interdisciplinarity. However, she has noticed that these sorts of goals do not fit the new committee structure. Under this structure, committees are much more independent. The commissioner therefore decided to drop her goals and leave it up to the committee to decide what kind of topics they are interested in. This is done because activities will be a much greater success if committees are enthusiastic about the topics themselves. Additionally, the commissioner is convinced that the committees themselves have the best feeling in what kind of activities and topics members would be interested in.

One of the greatest challenges for the commissioner has been working with the new committee structure in the past months. While the commissioner considers it to be very important that the commissioner has a good relation with her committee members, she is also aware that with the new structure the relation between the commissioner and committee members has to be different than it was in the years before. While in the beginning of the year (mainly in the first block) she tried to be present during most committee meetings, in the second block she decided to give the committees and especially the committee chairs more freedom by not attending the meetings. In the first scenario the commissioner was very present, which the commissioner thinks made the role of the commissioner and that of the chair very unclear for committee members. However, it helped the commissioner to stay up-to-date with what the committee was doing and how the atmosphere in the committee developed. In the second block the commissioner was keeping up-to-date mainly through regular updates of the chairs of the committees. While this helped the committees to develop some independence and to make the role and the responsibilities of the chairs clear, the commissioner noticed that this also created a lot of distance between the commissioner and the committees. Additionally, some committees did not feel the relation with the SPIL anymore and missed the guidance from the commissioner. With these two experiences the commissioner is now looking into a compromise between these two extremes. Her plan is to regularly attend committee meetings but not all of them. Important meetings that the commissioner is planning to attend are meetings before big activities or meetings where important decisions are made. The commissioner also wants to listen more to her committees and their members, whether and when there is the need for her to attend committee meetings. While the commissioner is re-evaluating her presence during meetings her experience in the first semester shows, that her communication with the committee should mainly happen via the chair of the committee. Otherwise, communication gets very messy and important things get lost. For the formal activities, the excursion and the education committee, the commissioner also notes that she considers it very important that the committees meet once a week except during the exams periods. The committees are already doing so, which the commissioner highly appreciates. Regular meetings are important so that committees develop a positive group feeling and a social working atmosphere as well as the role of regular updates of what each and everyone is doing. Furthermore, the commissioner thinks that while the commissioner should not be present during all committee meetings, she thinks that being present during social activities can help to foster the bond between the commissioner and her committees. The commissioner always encourages her committees to organize as many bonding activities as possible, as this is a lot of fun for everyone and helps to create a group feeling within the committee.

All these evaluations about the structure and role of the commissioner come from regular contact between the commissioner and her chairs and committee members. The commissioner has asked regularly for feedback from committee members and chairs, in order to constantly improve the functioning of the new structure. She will keep this close monitoring for the rest of the year, in order to quickly notice malfunctioning or other issues. The commissioner advises to keep this evaluation mechanism for at least another year, in order to work out the practicalities of the new structure in the years to come and to spot possible weaknesses as quickly as possible and to constantly improve the functioning. The best way to do so is to talk to as many involved people as possible. The commissioner considers communication highly valuable and extremely important.

6.1 Commissioner Education

6.1.1 Education Committee

The Education Committee consists of six members of which three are internationals. Because of the chair of the committee unfortunately stopping with his position, the commissioner has assigned the role of chair to two members of the committee. This has been done in order to spread the workload and to make sure that the responsibility can be carried by two people. The commissioner is very happy with the work of the two chairs, and thinks that while two chairs should stay an exception, that it was a good solution for this individual case. The education committee has had its first activity on the day of the Policy GA. It was a workshop about how GAs work and which rights members have. The workshop

was well done by several members of the committee. However, the committee noticed a few points. Because all official SPIL documents such as the rules of procedure (huishoudelijk reglement) and the statutes are in Dutch only, the international members had difficulties contributing to the organization, as only the Dutch committee members could read the documents and work out the most important aspects. Because of this the committee (the Dutch members of the committee) are busy translating these documents to English. While such a translation can never be “official” the commissioner still thinks that also an unofficial translation can help to make these important documents and therewith the whole association more inclusive. The commissioner plans to present this translation during the Affirmation of Boards GA where a candidate board is being voted in. Furthermore, the committee thinks that it was rather difficult for them to organize this workshop right in the beginning of the year with most members not having a lot of experience with the SPIL yet. Also, the committee has noticed that the workshop would be most useful to give before the Change of Boards GA as this is the first GA most members attend. From this evaluation, the committee and the commissioner have together decided to organise this workshop again before the next Change of Boards GA as the last activity organised by the committee. The second activity of the committee was a workshop on how to summarize lectures, given by a staff member of the institute. The workshop was a great success with 32 students attending. Next to the great organization of the workshop by the committee, the timing topic and speaker were reasons for the success of this activity. During the time of writing the committee is busy organising its third activity, the career night. The career night will take place in The Hague.

In cooperation with the Commissioner External Relations the committee is starting to work on “Political Updates”. The idea is that every week the committee comprises an overview of news items that were relevant in the past week. This overview is being posted on Instagram and should give members an overview of news items that they might have missed.

The committee has also worked on course evaluations after every block. However, the turn-out of these evaluations was rather low. The commissioner has therefore decided that the effort the committee puts into creating these evaluations is not worth the output. The committee will instead focus on its other tasks.

6.1.2 Book sale

The commissioner of Education and Politics has dedicated much time and effort to the book sale. So far, the book sale runs smoothly and no complaints from members have been received. The commissioner thinks that this is a great success. However, in comparison with last year less books have been sold. The commissioner thinks that this is mainly due to lower numbers of first years. The commissioner planned to also have a book sale for master students. Her idea at first was to also make a booklist for the master courses. However, after spending lots of hours with all the different master courses, specializations, electives and different teachers (courses are given in Leiden and the Hague) she decided that making such a book list costs much time for a rather small number of students and is therefore not feasible. The commissioner therefore decided that instead of making a separate book list, master students should use the search bar on the website and look for the books they need. They can still order their books with a member discount.

6.2. Programme Committee

The Commissioner of Education & Politics has applied for a position in the programme committee (OLC). Through this position she wants to stay updated with the needs and issues of students and wants to represent all political science students. This year she wants to put her focus particularly on the divide between Leiden and The Hague and wants to work to try to close the gap. The commissioner thinks that it is very important that a board member sits in this committee in order to stay informed about what is happening within the university and institute in terms of education. However, she notices that this could also be done without a board member being an elected member of the OLC. The current system also means that the board member is not elected as a representative of the association. Therefore, she aims to get an observer place for the SPIL in the OLC. Other associations have a similar set up and the

commissioner thinks that this would help to give following commissioners more time to focus on primary tasks as a board member. The commissioner is aiming to negotiate such an observer position.

6.3. Student Sounding Board

The commissioner in her function as commissioner of Education and Politics also sits in the student sounding board of the faculty, just as her predecessors have done in previous years. This group regularly meets to discuss different university related issues. The meetings are organised through the assessor of the faculty. The assessor also communicates the outcomes of the meetings to the faculty. The commissioner thinks that her position in this group is of great value and that it is a good platform to discuss education related issues. It also helps for the connection between the different studies of the faculty of Social and Behavioural Sciences.

6.4. Commissioner Politics

“Brexit is like you win in the casino on the Titanic” - Speaker at the brexit lecture

6.4.1 Formal Activities

The Committee Formal Activities consists of five members of which three are internationals. So far, the committee has organised one activity. It was a lecture about the economic consequences of Brexit. Other planned activities that were in the year planning unfortunately could not be realised, as times had to be moved. This meant that a lot of possible dates for activities were on short notice, causing them to not work out. The commissioner is very sorry for these changes and has made a better planning for the following semester, where she hopes to forecome these problems. Furthermore, she thinks that she had planned too many formal activities in general. The commissioner considers it more important to have few well planned activities instead of many last minute events.

6.4.2 Excursions

The committee has so far organised five activities. It started with an excursion to the ICC with (...) participants. The following activity was in November an excursion to the Dutch talk show Pauw, 42 students joined this excursion. This was a Dutch spoken activity. We did not only visit the talk show as the audience but also got more information about how a talk show is made and had the chance to record our own SPIL talk show. In December the committee organised an excursion to the Dutch ministry of foreign Affairs. On this excursion 44 students joined. In the first week of February the committee organised an Embassy Hop. During this activity the embassy of Brazil, Indonesia and the United States were visited. Because of a scheduling issue on the side of the embassy of Peru, this visit had to be cancelled. The activity was a great success and the committee had a very good organization in terms of time. Upcoming Amnesty schrijven

Together with two members of the Excursions Committee the Commissioner organised together with the study association of History (HSVL) a Pub Lecture. The Pub Lecture was a series of six lectures, spread over two rounds in three different pubs in Leiden. The topic was “War and Peace” and around 100 people signed up. Between the lectures there was live music. It was the first performance of the SPIL band which was a great success.

6.4.3 Master Committee

This year the SPIL has formed a Master Committee for the first time. The committee has organised one activity. It was a workshop about how you do research and how you can come up with research questions. The workshop was organized together with Dr. Spirova and was given by a PhD student from the institute. The workshop was with (...) participants a successful first activity. The commissioner is busy organizing a network and career activity for master students together with the B.I.L.. She thinks

that this cooperation is useful as it means that the target group is bigger, making it easier to organize such a large event.

While the commissioner notices that master students are a difficult group she considers it important to keep trying to reach this group. The association will need to learn over time what this group needs, but this will require to keep on trying. The commissioner thinks that the only way to successfully incorporate master students into the SPIL also requires learning from failures and then to constantly improve. It is a long way to go but the Commissioner believes that the SPIL is such a great organisation that it will turn out to be a great success in a couple of years.

6.5. Stairs Affairs

Together with the B.I.L. the commissioner has been working on a new lecture concept called “Stairs Affairs”. The idea is based on a concept from the university of Amsterdam called “Room for Discussion”. The concept for ‘Stairs Affairs’ is that people in important societal positions are being interviewed by students at Wijnhaven on the Spanish Stairs. The aim is to bring the Wijnhaven students closer to the political world in the Hague and through the network of the university organize activities very relevant to our members. A first activity is planned for April.

7. COMMISSIONER GLOBAL RELATIONS & FESTIVE ACTIVITIES

7.1 Commissioner Global Relations

“If we were meant to stay in one place, we would have roots instead of feet” – Rachel Wolchin

The commissioner is very pleased with his four trip-committees. While two committees - the Brussels committee and Short Trip committee - have already organised a fantastic trip and have finished their duties, the other two committees - the Congress committee and Long Trip committee - are working hard on the preparations of their trips. The presence of both enthusiastic and hardworking committee members together with great chairs pleases the commissioner. As expected in advance, the exact relation between commissioner and chair varies per committee. The commissioner tries to be flexible and to adjust its position with every committee - with every chair. The commissioner also notes that the relation between commissioner and chair is sometimes difficult to determine. With organising a foreign trip, margin of error is small. Also, details have to be checked closely, which can lead to double work. At this moment in time, in the first instance the committee is concerned with picking a destination and everything to do with logistics - think about accomodation, travel, program, reader, script and promotion. The commissioner checks all the aforementioned and is in addition concerned with all the matters regarding registrations and participants.

With the new committee structure the committee that we traditionally know as ‘the Foreign Affairs committee’ has been divided in three separate committees: the Brussels committee, the Short Trip committee and the Long Trip committee. This way there is a separate committee for every foreign trip SPIL organises. This is experienced as very positive; more SPIL’ers get the chance to be part of organising a foreign trip, and in addition a committee can focus fully on its one and own trip. An unforeseen small detail here is that there is a greater number of committees below the commissioner that are working while the commissioner is on a trip with a concerned committee, so attention has to be divided.

7.1.1 Brussels committee

From the 25th of November to the 26th of November 49 SPIL’ers have been travelling with the Brussels committee to Brussels - the heart of the European Union. The extra time the committee has had this year to prepare the trip - because the committee was appointed before the summer - is experienced positively. This way, the committee has all the time to explore and figure out everything to do with the trip well and calmly, despite the already busy and hectic start of the year. Preparations of this trip went well. The

combination of a hardworking committee and an excellent chair has resulted in a wonderful and successful trip. After an early, sleepy bus ride we started off the program with a visit to 'Business Europe', whereafter we paid a visit to the Dutch Permanent Representation to the EU. The next day we visited the European Commission and we had a conversation with Eric Povel at the brand-new NATO headquarters. Travelling with 49 SPIL'ers in combination with making use of a touringcar is again experienced as very positive. This year's newly added participant contract every participant had to sign has come in handy right away, as late cancellations and the associated stress have been prevented. The commissioner wants to recommend its successor to keep the introduction of the participant contract alive and have such a contract for every SPIL trip.

7.1.2 Short Trip committee

From January the 28th to February the 2nd 36 SPIL'ers have travelled to Budapest. Because the university decided to plan some retakes during the (usually) free week between retakes and the start of block 3, some participants were unfortunately not able to join the trip anymore. Therefore, the president and commissioner are in talks with the institute to prevent something like this from happening for next year. The Short Trip committee has worked hard on a magnificent program, consisting of visits to the 'Tom Lantos Institute', the 'Great Market Hall', a walking tour, the Hungarian Parliament, de Dutch Embassy, the 'Institute of Foreign Affairs and Trade', the political parties 'Jobbik' and 'Magyar Szocialista Párt (MSZP)', an optional ice skating event, an optional visit to the thermal baths, an amazing dinner at 'Hard Rock Café' and on the last day a visit to 'House of Terror'. Additionally, a visit to the Hungarian Embassy in the Hague and a traditional Hungarian dinner have preceded the trip. Also, the trip was not lacking unforgettable nights out and karaoke. The commissioner is very pleased with the trip. A devoted and social committee in combination with a chair who has developed excellent has been essential.

7.1.3 Long Trip committee

From the 26th of June to the 10th of July, the Long Trip will take place. A club of 35 SPIL'ers will travel to Taipei, Taiwan. With approval of the commissioner the Long Trip committee has chosen for this destination as it believes it meets the following Long Trip conditions:

- *Political Relevance;*
For over 70 years Taiwan has officially in war with China. Both countries claim to be the 'true China'. Yet most countries do not recognize Taiwan as an official country, because they would hamper the great and mighty China. This political subject is very sensitive and thus interesting to learn more about.
- *Political Scientific Relevance;*
Taiwan is a democracy. This means during the trip it will be possible to visit different organisations like the parliament, embassies, MP's, NGOs and other government institutions. This ties in with the subjects IP (and IBO), Political Science and IRO students learn about during their studies. Curriculum is put into practice and participants get the chance to put their acquired knowledge into practice by entering into discussions with politicians and ask questions (critically).
- *Cultural Relevance;*
In Taiwan, a large portion of the whole East Asian culture can be found on just one sole island. Countless temples can be found, as a large part of the country is buddhist. Furthermore, museums that house treasures from the Chinese Ming-dynasty can be found. Also, it will be interesting to get in contact with the Taiwanese themselves, to learn about how they see their relationship with China and how the tensions affect their daily lives.
- *Financial Feasibility;*
The participant contribution has been determined to be €700 euros. It is financially feasible to travel to Taiwan. The living expenses in Taiwan are relatively lower than in the Netherlands.
- *Safety;*
As of now there are no safety risks for Taiwan, and the commissioner believes that the safety of participants can be assured. The safety advice from the Ministry of Foreign Affairs for

Taiwan is green. However, there is a rise of attention regarding the broken-out Coronavirus. At the time of writing there has not been any changes in the safety advice, but the commissioner will keep a close eye on the situation.

At the moment of writing, the destination has just been announced, SPIL'ers who want to join are writing their motivational letters and the committee is working hard on the preparations of the trip. Again, there will be three pre-activities. The commissioner and treasurer are working on a request for a CASSA-subsidy. The commissioner has trust in his Long Trip committee organising a trip as successful as the trips the Brussels committee and Short Trip committee have organised earlier this year.

7.1.4 Congress committee

This year the Congress committee will be visiting the IAPSS World Congress in Vienna - which takes place from the 20th of April to the 24th of April. The found reforms within IAPSS have contributed to this decision. There has not been found a worthy alternative in time. During the further course of the year the committee will keep doing research. At the end of the year, based on further research and the experience of visiting the IAPSS World Congress a recommendation for the successor of the commissioner will be constructed. The exact dates of the trip have not been announced yet, but the possibility for participants to visit the congress from start to finish will be important. Also, there will be attention to interesting and relevant activities besides the congress. Participants will be placed in order of signing up. Again, a participant contract will be used. Whereas the Congress committee was not specifically working on its trip in the first semester and was not that active yet, at the moment of writing preparations are up and running. The commissioner has trust in the committee and believes that it will organize an amazing trip.

7.1.4.1 IAPSS

At the beginning of the year - in order to find out how details about the renewed Congress committee had to be filled in - there has been contact with former SPIL board members. It emerged that the trip was fairly popular among international students, but the organisation of IAPSS congresses seemed often to be lacking. Additionally, the program of an IAPSS congress is always announced quite late, and there were a lot of uncertainties about contribution and finances. Also, communication with IAPSS was particularly difficult.

After hearing these experienced, it was decided to get in contact with our sister associations Ismus and Machiavelli. Ismus turned out to be no IAPSS member anymore since a vote in 2017 and has not been travelling to IAPSS anymore ever since; IAPSS as a dysfunctional organisation, poor communication and a lot of broken promises were mentioned. Machiavelli also did not have any particularly good experiences with IAPSS. Again, poor communication, poor organisation and overlap of congresses with exams were mentioned. Both Ismus and Machiavelli are not visiting an IAPSS congress this year.

After all, above mentioned, it was decided to get in contact with IAPSS. The commissioner and president have talked to the head of organisation of the IAPSS World Congress and the treasurer of IAPSS. The most important thing that came forward is that IAPSS is working on reorganising the organisation, as it is aware of its problems - especially regarding transparency and finances. There have been votes about some changes during a General Assembly in the year 2019 - 2020. SPIL was not present. For SPIL, there is at least one major direct consequence:

IAPSS member associations are no longer a thing. Only individual people can become an IAPSS member, and thus can vote. This means that SPIL is no longer a member of IAPSS, does not pay any contribution anymore, and does not have a vote during the General Assembly. IAPSS is looking for a more partner-like relationship with associations, with more (possibly in collaboration) organised in the region.

It is clear that SPIL has to be - and stay - very critical against IAPSS. The history SPIL and other associations have with IAPSS seems not to be positive and will not change in a day. There are, though, a lot of changes happening within IAPSS which hopefully steer this organisation in the right direction. If IAPSS will go in the right direction, it might be a goal to bring an IAPSS World Congress back to the Netherlands - to Leiden and/or The Hague.

7.2 Commissioner of Festive Activities

“Alcohol may be man's worst enemy, but the bible says love your enemy.” - Frank Sinatra

The commissioner can count itself lucky with his committee due to his enthusiastic committee members and a very capable chair, in combination with successful activities. The newly introduced monthly borrel in The Hague turns out to be a great success. A pleasant collaboration with our pub - Brody's Taphouse - and an enthusiastic committee have been essential here. Great deals and a nice atmosphere make Brody's Taphouse the ideal new hangout. Therefore, the commissioner recommends his successor to put time and effort in keeping this pub as our pub for a monthly borrel in The Hague. Parties have been visited well, and the gala has been unforgettable. The commissioner can leave the committee with a lot of freedom when organising activities.

With the new committee structure the committee previously known as 'committee Facilities' has been split up into two separate committees: the Festive Activities committee and the Social Activities committee. That means the amount of duties belonging to the committee has decreased. As a solution, the commissioner has put the budget per activity - so also per borrel - fully in the hands of the committee. This has been experienced as positive. Nevertheless, it turns out that - based on the budget to spend, activities to organise, overlap with activities and committee occupation - the Festive Activities committee and Social Activities committee seem to truly belong together. For the remainder of the year, the two committees will be working together for the organisation of future activities.

Besides the usual activities the commissioner also started a new initiative; SPIL music. It attempts to bring musically interested SPIL'ers together to stimulate them to start making music together. Members can sign up and get placed in a group. In this group future SPIL activities where, live music will be facilitated get shared, so to members can sign up (together) to come and play. To kick off, we enjoyed live performances from musically enthusiastic SPIL'ers during the intermezzo at the Pub Lectures - organised by SPIL and HSVL. With possibly live music at the monthly borrels and a bandnight in prospect, we will hear and see more about this in the near future for sure.

7.2.1 Committee

This year the Festive Activities committee is concerned with the borrels, the parties and the gala; we have seen every one of these the last months. Besides the regular monthly borrel in Leiden, a monthly borrel in The Hague has been introduced. This turns out to be a great success, with an even better turnout than the borrels in Leiden already had. Also, there is still a lot of frying going on in Stadsbar de Storm. The committee is connecting themes to the borrels to make these even more fun: with a SPILtoberfest borrel, Halloween borrel, Sinterklaas borrel and the destination-reveal-borrels, the borrels are never boring. Additionally, going out after a borrel is being promoted with help of our collaboration with Nocto.

With the Neon party and the FSW party the first SPIL parties have been organised. Also, we have the Interfaculty Party: Interfiesta and the SPILxBIL party in prospect. Though, the icing on the cake has been the unforgettable SPIL Gala, which this year has been organised at Galerie Café Leidse Lente. Alcohol has been flowing abundantly, stories have been written and memories have been forgotten. The turnout was pretty, but the guests were even prettier.

The commissioner and chair are at the moment of writing in contact with IIAM to organise more festive activities in The Hague but based on collaborations with other associations. The commissioner feels like this is a good way to be able to organise more (and more fitting) festive activities in The Hague.

The commissioner is pleased with the functioning of this committee and has trust in the committee to organise - now also in collaboration with the Social Activities committee - a lot of successful activities during the remainder of the year.

8. COMMISSIONER INTERNAL RELATIONS

8.1 Commissioner DEBAT

'Surely I am allowed to share my opinion?' No, no I think you're not, it should be forbidden! Yes, go do something else, I don't know, go have lemonade with your mother at Hema or something, instead of bothering the world with your senseless whining" - Brigitte Kaandorp (translated)

The committee DEBAT has so far as planned completed two issues and sent them to the members in time. In addition, so-called web-only articles have been published on the website of DEBAT each week since September. With the increase of the number of members, the circulation has increased accordingly from 1500 to 1675 per issue. This number is sufficient for all our members and other recipients, to have some copies in both common rooms and to hand out as promotion or in gift bags. It also leaves some room for possible further growth, to make sure the circulation need not be raised again shortly. Because of an incomplete delivery of the first issue, with a theme-section about the environment, some of our members have received that with a delay but the second issue, with India as theme, has been delivered without further problems. The committee is already working hard for the third edition, expected halfway through April.

8.1.1 Committee

The commissioner can be very content with the skills and determination of the DEBAT committee. By the leadership of the chair, the committee runs as smoothly as the commissioner could only wish for. With 25 committee members DEBAT is a rather big committee, which requires some additional planning and it means that not everyone can write as many pages as they would like to. However the commissioner does not have the feeling that the committee is too big to give everyone the chance to work as they like. The online editorial board also gets the chance to write for the printed magazine. Because of a high attendance rate at meetings everyone gets the chance to give input for all editions. The chair reserves pages for members that cannot be present during meetings and that ask to also get pages in the next edition.

The structure of the editorial board, with which all committee members always get feedback from the same person, is this year also working satisfactorily and the tasks are properly carried out. Before general committee meetings the editorial board comes together to decide on a theme and to make a general plan for the next edition. In the general committee meeting the committee members decide who is writing what for the following edition.

The set up of the graphic design and the translation subcommittee, which is largely based on an opt-in basis, have also proven successful. The chair receives support in shaping the magazine and the secretary with translation work. Without this being obligatory, individual committee members are more willing to help.

While there was a committee activity in the beginning of the year, the commissioner notices that there is no need within the committee to do more social activities together with the committee. It needs to be admitted that the DEBAT committee differs in this respect from other committees, due to the individualistic tendency of the journalistic character of the DEBAT committee members that seem to

not be looking for a social group as is the case in other committees. Because of this the commissioner has also decided to drop the plan to visit the NRC headquarters, as the commissioner thinks that this will not have added value.

8.2.2 DEBAT Online

DEBAT online continued the trend of previous year to weekly publish so-called web-only articles on the separate DEBAT website. Because of the short amount of time between writing and publishing these articles, they are particularly relevant and current, which in the eyes of the commissioner has a lot of added value. Just as last year all these articles are being promoted on the separate social media of DEBAT, which helps to make the DEBAT website more popular.

The new committee structure was at first something the commissioner had to get used to, especially with regards to the best separation of roles. He hopes that in the time to come more articles that have been published in print before will be put on the website.

8.2.3 Archive

As part of the aim to make a database on the website with older print articles, the commissioner is also working on putting together an online archive. This online archive will consist of the final version, as sent to the print shop, of each edition as well as separate articles. Considering the amount of work needed for this process, the commissioner expects that it will take some more time to finish. As a result however publishing extra articles online will be much easier and is therefore worth the effort.

Not all printed editions are digitally saved yet and for a long time already there is a physical archive with the editions of DEBAT publications from the very first issue onward. Unfortunately, this archive is not complete. But the commissioner has comprised a list with the missing editions and is trying to contact the DEBAT commissioners of these years in order to receive a copy of all editions for the archive. To complete digitalise this archive and all editions currently seems not to be realistic and the commissioner can also not see the added value of these efforts. However, he is planning to go through the archive looking for particularly interesting articles which can then be published on the DEBAT website. The commissioner also wants to encourage his successors to regularly update the archive.

8.2 Commissioner Yearbook

“De geheelonthouders hebben gelijk, en alleen de alcoholisten weten waarom” – Simon Carmiggelt
Those that don't drink alcohol are right, and only the alcoholics know why - Simon Carmiggelt

The making of the yearbook goes according to the planning. A couple of pages have been sent to the print shop and the committee has received feedback on them. This feedback mainly concerns the layout in InDesign and things that the committee needs to be aware of in the making, so that the final result will be as perfect as possible. The committee made a clear time planning and is on top of it. They already worked a lot on the content and since the winter break they also started working on the layout.

8.2.1 Printer

Considering that the contract with PerfectBook was prolonged last year, the yearbook will again be printed with them. The committee already went to their office in Vught to learn more about the different kinds of paper and samples for the cover. Because of the experience of the chair with inDesign from her work in the same committee last year the commissioner decided against a workshop at PerfectBook about how to work with InDesign. After evaluating the amount of leftover yearbooks from last year, the commissioner decided to order less books this year. Instead of 150 that were ordered last year he decided, to only order 130 this year. There are still 66 yearbooks left in boxes that the board will try to distribute to members to decrease this number through means of promotion. The commissioner also

expects that for the following edition demand will go up due to the promotion and awareness efforts. He also thinks that highlighting the aspect that it is for free is important. Because of this the commissioner only wants to decrease the number by 20. The commissioner hopes that through this less yearbooks will be offered next year but that there is still a sufficient amount for all interested members and other associations. Leftover books will again be used for promotion of the SPIL in different contexts.

8.2.2 Committee

The committee has a good working atmosphere and there is enough room for committee members to let their opinion be heard. All committee members are very committed and have a similar mindset which makes cooperation easier. Due to the fact that the making of a yearbook a long-term project is are deadlines not that strict, but still leave room for improvement within the committee. Two members have been assigned the tasks as editors that are responsible for proofreading all articles and giving feedback on them. The chair is then checking them for the last time. This semester the committee also started working with InDesign. Everyone is working on the layout in a way that fits the topic of the yearbook which will be announced later this year. The layout is also done in a way that fits the requirements of PerfectBook. Everyone is responsible for different chapters, but the committee plans to mainly work together.

The committee is also working hard to develop a strategy to increase the visibility and popularity of the yearbook. Just as last year the topic will be announced during the first monthly borrel in May. The committee and commissioner hope that this is also a way to make SPIL members enthusiastic for the book and to come and pick up a free version. The commissioner fully trusts his committee and their skills to create an excellent final yearbook until December.

9. COMMISSIONER EXTERNAL RELATIONS

“I just do the Instagram” - Gaia trying to solve problems

9.1 Commissioner Acquisitions

9.1.1 Partnerships

The commissioner has been working on contacting different businesses to see whether there is an interest in a partnership. Often reactions tend to be negative as the companies contacted do not work together with students. With this in mind the commissioner plans on reaching out to companies that have successfully worked together with the association in the past. This is going to be especially important for the advertisements in DEBAT. The establishment of an official contract with Buddhas and Einstein has begun. They provide the SPIL with discounts at their locations to hold the General Assembly's and will place eight advertisements in DEBAT. As with the previous existing partnerships, good contact remains to continue the partnerships into the rest of the year.

9.1.2 Merchandise

The first merchandise item this year has been launched: the SPIL scarf. It was designed by the committee and they all are very enthusiastic about the product. The scarf was released at the Sinterklaas borrel and turned out to be a big success with good sales. Not only will this scarf be a great way of promoting the association when you wear it, it also keeps you warm. The sale will continue through this year and the coming years. The second merchandise item will be released in early spring and the committee has already begun looking into new ideas. The goal of this item is that it will be beneficial to students as well as appealing. Again the commissioner hopes that this item will help in promoting the association when it is used.

9.1.3 Committee

The committee now consists of four members, of which one is international. Unfortunately, the president had to leave her position in the committee, which gave the position to the vice-president. As this was a sudden transition the commissioner is working closely with the president to ensure there is a leader, however there is also a lot of support from other committee members in order to ensure meetings take place. The committee works well together and is looking forward to the tasks for the rest of the year. They will continue to work on getting discounts for students by visiting the companies in person before sending out an email. This should allow for a higher success rate. The committee has designed a flyer that includes a set price list and a small description of the association. This will be used as an attachment to a mail or as a handout when working on gaining new partnerships. It will also be a document that can be continued to be used in future years, providing the next committee with a lot of material to work with and get off to a better start. Overall, the committee does a good job and helps the commissioner with her work.

9.2 Commissioner Promotion

“I don’t trust words. I trust pictures.” – Gilles Peress

9.2.1 Social Media

The main channels of promotion are Facebook and Instagram. All events and pictures are shared on Facebook while Instagram is often used to provide reminders to sign up for an event or to create a poll and directly connect with the members. Instagram is also useful in sharing posts from embassies or the faculty to show the involvement of the SPIL inside and outside of the university. The commissioner uses the LinkedIn page as a more professional side of SPIL, however, visits the account less frequently as it is not the main focus. The commissioner is going to start posting weekly political updates that are being put together by the Education committee. Like this the Instagram will be more interactive and the association will be able to put emphasis on its academic side. These updates vary from Dutch to international news, giving followers an interesting overview of what happened in the world that week.

9.2.2 Posters and Photos

The committee is involved in making posters for events, taking photos and editing them. With the restructuring the committee has been able to work very efficiently on its tasks by receiving a request, making a poster and sending this to the commissioner directly. Along with this the committee will also work on an after movie of the short trip to Budapest. Posters are not printed for every event; however they are for larger activities. This can include the gala, a trip or the Dies week. Events that take place in The Hague, are often promoted through the screens at Wijnhaven which the commissioner will continue to do to reach audiences without social media. This counts for Leiden as well, where events taking place in Leiden can be promoted on screens at FSW.

9.2.3 Committee

The committee consists of four members and has been working together very nicely. They are enthusiastic about their tasks and dedicated to helping the events get promoted. They work independently of the commissioner and are reliable in delivering their work on time. Currently the new project within the committee is to increase the promotion of the common room in The Hague, where contact is being made with the university to hear about what options there are.

9.3 Commissioner ICT

9.3.1 Updates and Improvements

The commissioner has made the SPIL website her main project for the year. The old hosting was out of storage causing multiple issues with the e-mail and the access to the website. Now, the hosting has been changed to a new provider where not only there is a lot of space, but the program is a lot easier to use. The commissioner has started working on the website and is very happy with the outcome. The most important information is being added such as the board, old board, committees and contact details. However, it is going to be a timely process. The goal is to introduce an online paying system which will allow members to easily pay for merchandise and events online, relieving the association of the issue of having to make sure the money is always transferred to the account.

It is going to be important to organize the media of the website and keep it clear. Like this coming boards will be able to work well with the new website and it won't be chaotic.

9.3.2 Finished product

When creating the website, the commissioner strives for a modern and simple look. The website will make available everything there is to know about the association including descriptions of trips and photos. The goal of the new website is that it will be a lot easier to navigate for the commissioner but also for the members. The commissioner will be able to update the website with current photos and easily create new posts, while the members will have access to a lot more information such as types of merchandise sold or opportunities to get involved. Furthermore, in order for the members to fully understand what the website offers (for example internships), the commissioner plans to create a short promotion video explaining all the details and possibilities.

9.4 Commissioner Social Activities

The committee consists of four students and is working on organizing social events once a month. These events often align with a holiday or time of the year and have the goal of offering a more informal side to the association. This past year the committee organized a cookie decorating event as well as a boat tour through the canals of Leiden. For the rest of the year there are multiple other events planned. The committee is limited in its possibilities and budget, which is why the commissioner suggests fusing the social activities committee back together with the festive activities committee. Like this, members will be able to organize more events on a broader scale and are not limited to a monthly event. In addition to this, a lot of the events suggested to be organized by the social activities committee such as the live music evening, can easily be in combination with a borrel, an event organized by the festive activities committee. Even a karaoke night for example can be considered a "party", making it difficult to see which committee is to organize what event. The fusion will also allow committee members to actively take part in their tasks and stay busy.

REVISED YEAR PLANNING SPIL BOARD 2019-2020, 'CATERSPILLAR'

Week	Date	Activity
<u>September 2019</u>		
Week 36	5th of September	Opening Borrel of the SPIL year
	5th of September	Lobby event
	5th of September	First Year Brunch
Week 37	12th of September	GA: Change of Boards
Week 38	17th of September	Introduction activity
	19th of September	SPIL drinks The Hague
Week 39	23rd of September	Waffle Hour in the common room
	24th of September	Masters borrel
	26th of September	First Monthly borrel at The Hague
<u>October 2019</u>		
Week 40		
Week 41	8th of October	Registration Brussels excursion
	10th of October	SPILtoberfest Borrel at Leiden
	12th of October	Freshman day Excursions activity
Week 42	14th of October	Short Trip destination reveal
	17th of October	Study groups in Leiden and The Hague
	18th of October	ICC visit
Week 43	Exam week	
	25th of October	Information Meeting in The Hague
Week 44	28th of October	GA: Policy Application SPIL weekend and Long Trip committee open
	29th of October	Brexit Lecture
	30th, 31st of October and 1st of November	Deadline Short Trip
	31st of October	Monthly Borrel The Hague: Halloween
		Formal activity DEBAT workshop
		Evaluation block 1
<u>November 2019</u>		
Week 45	4th – 7th of November	Dies week

	6th, 7th and 8th of November	Deadline SPIL weekend and Long Trip committee
Week 46	11th of November	PAUW excursion
	12th of November	Constitution borrel
		BuZa Freshmen Day
Week 47	20th of November	Master's Insider Perspective
	21st of November	Monthly Borrel The Hague
	22nd of November	444-Event
Week 48	25th-26th of November	Brussels excursion
	28th of November	Summarizing lectures
	28th of November	Politologie Inside: Neon Party
		DEBAT publication
<u>December 2019</u>		
Week 49	2nd of December	Study groups
	4th of December	Monthly borrel Leiden: Sinterklaas
	4th of December	Christmas Cookie decorating
	6th of December	BuZa excursion
		Reunionist Newsletter
Week 50	9th of December	Pre activity Short Trip
Week 51	Exam week	
	20th of December	SPIL gala
Week 52		Evaluation block 2
<u>January 2020</u>		
Week 1		
Week 2	9th of January	SPIL borrel at Leiden
	10th of January	Pre activity Short Trip: Hungarian embassy
Week 3	15th of January	Alumni activity
	17th of January	Short Trip dinner
Week 4		
Week 5	27th of January	Short Trip dinner
	28th of January – 2nd of February	Short Trip – Budapest
<u>February 2020</u>		
Week 6	5th of February	FSW Party: Social Science Superheroes
	6th of February	Borrel at Leiden: Long Trip Destination Reveal
	4th and 6th of February	Embassy Hop
	8th of February	Parent's Day at Leiden

Week 7		Formal activity Master activity
	11th of February	HSVL – SPIL publectures
	14th of February	Valentine’s day roses
Week 8	18th of February	Career Night
	19th of February	Interfaculty Congress
	20th of February	Monthly Borrel The Hague
	21th of February	Amnesty International Masterclass
Week 9		Formal activity Social activity
	24th of February	DEBAT publication
<u>March 2020</u>		
Week 10	5th of March	PiP Congress
		SPIL borrel at Leiden Excursions activity
	6th of March	Information Meeting at The Hague
	7th of March	Parent’s Day at The Hague
Week 11	9th of March	GA: Interim
		Old boards borrel
	11th of March	Master activity Interfaculty Party: Interfiesta
	12th of March	SPIL borrel at Leiden
		Formal activity Education activity
Week 12	16th of March	SPIL weekend registration open
	17th of March	Social activity – St. Patrick’s Day
		Study groups in Leiden and The Hague Master activity
Week 13	Exam week	
	27th of March	Monthly SPIL borrel at The Hague
Week 14	30th of March	ICJ visit
	31st of March	Interest in board Borrel The Hague
	2nd of April	Interest in board Borrel Leiden SPIL borrel at Leiden
		SPIL gala

		Evaluation block 3
<u>April 2020</u>		
Week 15	6th of April	Stairs Affairs activity
		Introduction activity
Week 16		Pre activity Long Trip Education activity
	16th of April	GA: HR Reform
	18th of April	Old Boards Borrel
Week 17		Social activity
	23rd of April	Monthly SPIL borrel at The Hague
		Introduction activity
	20th – 25th of April	Congress Trip Vienna – IAPSS World Congress
Week 18	27th of April	Kingsday
	1st – 3rd of May	SPIL weekend
		Formal activity
<u>May 2020</u>		
Week 19		SPIL x B.I.L. party
	7th of May	SPIL borrel at Leiden (Almanak)
		3. Master activity Excursions activity
Week 20	11th of May	Leidsch Debat
		Education activity
	17th of May	Registration for board application closes
Week 21	Exam week	
	21st of May	Pre activity Long Trip
	21st of May	Monthly Borrel at The Hague
	22nd of May	Efteling trip
Week 22		Evaluation block 4
<u>June 2020</u>		
Week 23	4th of June	SPIL borrel at Leiden: Candidate Board Announcement
Week 24		GA: Affirmation of the Candidate Board
Week 25		Master activity
Week 26	22nd of June	DEBAT publication
	24th of June	Long Trip dinner
	26th of June – 10th of July	Long Trip – Taipei
Week 27		Long Trip
<u>July 2020</u>		

Week 28	- 10th of July	Long Trip
Week 29		
Week 30		
Week 31		
<u>August 2020</u>		
Week 32	5th – 7th of August	Freshmen Weekend
Week 33		
Week 34		
Week 35		
<u>September 2020</u>		
Week 36		
Week 37		GA: Change of Boards
Week 38		
Week 39		
Week 40		

RE-BUDGETING SPIL BOARD 2019-2020, 'CATERSPILLAR'

Income			
	Estimated budget 19/20	Realization 19/20	Re-budget 19/20
Membership fee ¹	€ 22.320,00	€ -	€ 23.112,00
Interest safe	€ -	€ 0,29	€ 0,29
General Contribution Department	€ 1.600,00	€ -	€ 1.600,00
Alumni Contribution Department	€ 200,00	€ -	€ 200,00
StudyStore	€ 7.100,00	€ 4.348,91	€ 6.000,00
Committee Acquisition ²	€ 2.500,00	€ 820,00	€ 2.080,00
'Vrienden van de SPIL'	€ 130,00	€ 54,82	€ 130,00
Other Income	€ 50,00	€ -	€ 50,00
Donation of the 38th board ³	€ 510,00	€ 510,00	€ 510,00
Totaal	€ 34.390,00	€ 5734,02	€ 33.682,29

Explanation:

1. The membership fee is, at time of making the re-budget, not yet collected due to problems with PC leden. The problems have been resolved and the membership fee will be collected before the interim-GA.
2. The acquisition target has been lowered, because the expectations are that it isn't realistic to accomplish the target. The commissioner noticed that it is difficult to get an acquisition deal. The commissioner will continue to try to get a target as high as possible.
3. The 39th board received a donation of the 38th board. This donation has been used to fix the website. The problems with the website were more expensive than we expected it to be. The plan to buy SPIL-yellow shirts of the donation isn't possible anymore.

Expenses			
	Estimated budget 19/20	Realization 19/20	Re-budget 19/20
Board	€ 5.314,60	€ 2.430,64	€ 4.557,75
Secretary	€ 700,00	€ -	€ 600,00
Global Relations	€ 11.886,80	€ 4.495,06	€ 12.193,34
<i>Long Trip</i>	€ 4.900,00	€ -	€ 4.900,00
<i>Short Trip</i>	€ 2.666,80	€ 2.666,80	€ 2.666,80
<i>Festive Activities</i>	€ 2.450,00	€ 1.828,26	€ 2.906,54
<i>Congress</i>	€ 1.620,00	€ -	€ 1.520,00
Internal Relations	€ 8.450,00	€ 2.019,34	€ 8.601,00
<i>DEBAT</i>	€ 4.600,00	€ 1.515,89	€ 5.700,00
<i>Yearbook</i>	€ 3.250,00	€ -	€ 2.500,00
<i>Dies</i>	€ 600,00	€ 503,45	€ 401,00
External Relations	€ 2.440,54	€ 758,44	€ 2.690,54
<i>ICT</i>	€ 810,54	€ 578,43	€ 1.060,54
<i>Promotion</i>	€ 700,00	€ 301,15	€ 400,00
<i>Social activities</i>	€ 475,00	€ 34,95	€ 600,00
<i>SPIL-Weekend</i>	€ 375,00	€ -	€ 550,00
<i>Acquisition</i>	€ 80,00	€ -	€ 80,00
Reservers	€ 1.800,00	€ -	€ 1.700,00

Education & Politics	€ 1.260,00	€	€ 900,00
<i>Education</i>	€ 535,00	€ -	€ 400,00
<i>Formal Activities</i>	€ 300,00	€ -	€ 250,00
<i>Master activities</i>	€ 250,00	€ 6,48	€ 100,00
<i>Excursions</i>	€ 175,00	€ -	€ 150,00
Introduction	€ 900,00	€ 27,28	€ 827,28
Depreciations	€ 350,00	€ -	€ 350,00
PvP	€ 150,00	€ -	€ 150,00
Investments	€ 100,00	€ -	€ 100,00
Contingencies	€ 1.031,70	€ 375,00	€1.010,47
Total	€ 34.383,64	€ 2680,87	€ 33.690,39

Expenses per post

Board	Estimated budget 19/20	Realization 19/20	Re-budget 19/20
Committee-thank you day	€ 1.000,00	€ 0,00	€ 900,00
ABN-Amro expenses business account	€ 500,00	€ 136,00	€ 500,00
Expenses General Assembly	€ 800,00	€ 470,75	€ 800,00
Van den Berg-Bachelor thesis award	€ 100,00	€ 91,50	€ 91,50
‘Constitutieborrel’ presents ¹	€ 100,00	€ 48,26	€ 60,00
Constitutieborrel SPIL ²	€ 1.350,00	€ 1.352,15	€ 1.352,15
Office supplies	€ 500,00	€ 21,95	€ 220,00
StOP-membership fee	€ 10,00	€ 10,00	€ 10,00
Expenses SPIL-common room	€ 400,00	€ 30,91	€ 150,00
Free drink: Change of Board GA	€ 104,60	€ 104,60	€ 104,60
Staff-lunch with institute ³	€ 80,00	€ 49,50	€ 49,50
General Management Expenses ⁴	€ 300,00	€ 115,02	€ 250,00
Applications board 2020-2021	€ 70,00	€ 0,00	€ 70,00
Total	€ 5.314,60	€2.430,64	€ 4.557,75

Explanation:

1. There are still ‘constitutieborrels’ to come.

- The 'constitutieborel' of the SPIL is a little bit more expensive because of the personnel costs.
- The costs for the staff-lunch with the institute will be split again this year.
- General management expenses include Christmas cards, the board interest booklets and board training.

Secretary	Estimated budget 19/20	Realization 19/20	Re-budget 19/20
Former-board drinks	€ 450,00	€ 0,00	€ 400,00
Alumni drinks	€ 250,00	€ 0,00	€ 200,00
Total	€ 700,00	€ 0,00	€ 600,00

Global Relations	Estimated budget 19/20	Realization 19/20	Re-budget 19/20
Short Trip	€ 2.666,80	€ 2.666,80	€ 2.666,80
Long Trip	€ 4.900,00	€ 0,00	€ 4.900,00
Pre- en postactivities	€ 250,00	€ 0,00	€ 200,00
Festive Activities	€ 2.450,00	€ 1.828,26	€ 2.906,58
<i>Borrels (17)</i>	€ 500,00	€ 157,83	€ 500,00
<i>Party</i>	€ 750,00	€ 253,85	€ 750,00
<i>Gala¹</i>	€ 1.200,00	€ 1.656,58	€ 1.656,58
Congress	€ 1.620,00	€ 0,00	€ 1.520,00
<i>IAPSS membership fee</i>	€ 100,00	€ 0,00	€ 0,00
<i>Pre-congres activity</i>	€ 20,00	€ 0,00	€ 20,00
<i>SPIL-contribution</i>	€ 1.500,00 ³	€ 0,00	€ 1.500,00
Total	€ 11.886,80	€ 4.735,06	€ 12.193,34

Explanation:

- The gala was more expensive than expected. The reason is that there were less tickets sold than was expected. Because there were less tickets sold not all the costs could be covered as planned.

Internal relations	Estimated Budget 19/20	Realization 19/20	Re-budget 19/20
DEBAT	€ 4.600,00	€ 1.515,89	€ 5.700,00
<i>4x DEBAT¹</i>	€ 4.200,00	€ 1.495,48	€ 5.500,00
<i>Workshops</i>	€ 100,00	€ 0,00	€ 100,00
<i>Digital DEBAT</i>	€ 300,00	€ 20,41	€ 100,00
Yearbook	€ 3.250,00	€ 0,00	€ 2.500,00

Dies ²	€ 600,00	€ 401,00	€ 401,00
Total	€ 8.450,00	€ 1.916,89	€ 8.601,00

Explanation:

1. The four editions of DEBAT will be more expensive, because the circulation increased because of the increasing number of members.
2. The dies week costed less. The remaining amount will go back to the SPIL and it will contribute to another activity.

External Relations	Estimated Budget 19/20	Realization 19/20	Re-budget 19/20
Social activities	€ 475,00	€ 145,06	€ 600,00
Acquisition	€ 80,00	€ 0,00	€ 80,00
ICT	€ 810,54	€ 578,43	€ 1.710,54
License Snelstart	€ 140,00	€ 0,00	€ 140,00
Subscription PCleden	€ 75,00	€ 71,39	€ 75,00
Hosting www.spilplaats.nl	€ 325,54	€ 325,54	€ 325,54
Domain name registration	€ 20,00	€ 0,00	€ 20,00
Argeweb	€ 250,00	€ 181,50	€ 500,00
Website reparations ¹	€ 700,00	€ 34,95	€ 400,00
Promotion	€ 300,00	€ 34,95	€ 100,00
General Expenses	€ 300,00	€ 0,00	€ 300,00
ELCID en HOP stand	€ 375,00	€ 0,00	€ 550,00
SPIL-Weekend ²			
Total	€ 2.440,54	€ 758,44	€ 2.690,54

Explanation:

1. There were problems with the website. These problems are resolved, but we are still expecting some costs for the new website.
2. More money was budgeted for the SPIL weekend in order to make the contribution of the members lower.

Education & Politics	Estimated Budget 19/20	Realization 19/20	Re-budget 19/20
Excursions	€ 175,00	€ 0,00	€ 150,00
Formal Activities	€ 300,00	€ 150,00	€ 250,00
General Expenses	€ 100,00	€ 0,00	€ 100,00
'Leidsch Debat' ¹	€ 200,00	€ 150,00	€ 150,00

Education	€ 535,00	€ 0,00	€ 320,00
<i>Education evaluations</i> ²	€ 50,00	€ 0,00	€ 0,00
<i>Activities & workshops</i> ³	€ 300,00	€ 0,00	€ 250,00
<i>Carreer</i>	€ 185,00	€ 0,00	€ 150,00
Master	€ 250,00	€ 6,48	€ 100,00
<i>Workshops</i>	€ 150,00	€ 6,48	€ 50,00
<i>Carreer</i>	€ 100,00	€ 0,00	€ 50,00
Total	€ 1.260,00	€ 156,48	€ 900,00

Explanation:

1. The contribution to the 'Leidsch Debat' is 50 euros lower.
2. The educations evaluations haven't costed money over the past year(s). So, there won't be any money budgeted this year.
3. The lecture boat will be organized later in the year of this budget.

Reservers	Estimated Budget 19/20	Realization 19/20	Re-budget 19/20
8 th Lustrum der SPIL	€ 1.500,00	€ 0,00	€ 1.500,00
SPIL common room Leiden ¹	€ 150,00	€ 0,00	€ 100,00
Lustrum DEBAT ²	€ 150,00	€ 0,00	€ 100,00
Total	€ 1.800,00	€ 0,00	€ 1.700,00

Explanation:

1. For the SPIL common room there will be no write offs. To cover future expenses money will be 'saved'. This is the reason why the SPIL common room in Leiden is put under reserves. This year there will be reserved less, because the income of the SPIL is also lower.
2. This year there will be saved less for the Lustrum DEBAT, because the income of the SPIL is lower than expected.

Introduction	Estimated Budget 19/20	Realization 19/20	Re-budget 19/20
General Expenses	€ 200,00	€ 0,00	€ 100,00
Freshmenday ¹	€ 100,00	€ 0,00	€ 100,00
Parent's day	€ 600,00	€ 0,00	€ 600,00
<i>Parent's day Leiden</i>	€ 450,00	€ 0,00	€ 450,00
<i>Parent's day The Hague</i>	€ 150,00	€ 0,00	€ 150,00

First years brunch	€ 27,28	€ 27,28	€ 27,28
Total	€ 900,00	€ 27,28	€ 827,28

Explanation:

1. The Freshmenday would be organized at the beginning of the year, but because of too little time the decision has been made to organize it for the first-year students of next year after the Freshmenweekend.
2. The parent's day in Leiden is more expensive than the one in The Hague. The reason is that Wijnhaven is always opened in the weekend and the FSW had to be opened only for the Parent's day.

Depreciation	Estimated Budget 19/20	Realization 19/20	Re-budget 19/20
SPIL common room The Hague ¹	€ 250,00	€ 0,00	€ 250,00
Depreciation camera	€ 100,00	€ 0,00	€ 100,00
Total	€ 350,00	€ 0,00	€ 350,00

Explanation :

1. The treasurer has a list of all assets. Depreciation includes furniture, the sofa, and all appliance, refrigerator, coffee maker, kettle, toast iron, music boxes, and other products.

'Platform voor Politicologen'	Estimated Budget 19/20	Realization 19/20	Re-budget 19/20
Membership fee	€ 150,00	€ 0,00	€ 150,00
Total	€ 150,00	€ 175,00	€ 150,00

Investments	Estimated Budget 19/20	Realization 19/20	Re-budget 19/20
Investment for promotional purposes (SPIL-stickers) ¹	€ 100,00	€ 0,00	€ 100,00
Total	€ 100,00	€ 0,00	€ 100,00

Explanation:

1. The expectation will be that the SPIL will run out of stickers at the end of the year. With this amount new stickers could be bought.

Contingencies	Estimated Budget 19/20	Realization 19/20	Re-budget 19/20
General expenses ¹	€ 1031,70	€ 0,00	€ 635,47
Compensation Verch ²	€ -	€ 375,00	€ 375,00

Total	€ 1031,70	€ 375,00	€ 1.010,47
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Explanation:

1. Contingencies is 3% of the total income of the SPIL.
2. A couple of years ago a picture is used which shouldn't have been used because of author rights. The SPIL paid a compensation for this picture. The picture wasn't posted in the year of the 39th board. It can't happen again, because DEBAT has their own website and the SPIL-website is brand new with no old photos.

Balance

Balance			
Debet		Credit	
ABN business account	€ ...	<i>Eigen vermogen</i>	€ ...
ABN savings account	€ ...	Lustrum reservations	€ 5.500,00
Ties (161)	€ 966,00	DEBAT reservations	€ 500,00
Bows (74)	€ 444,00	SPIL-hok Leiden reservations	€ 300,00
Pair of braces (94)	€ 2.068,00	Depreciation	€ 1.546,00
Bowties (104)	€ 1.040,20	SPIL items	€ 2.526,29
Doppers (51)	€ 497,50	Buffer contribution	€ 12.080,00
Previous board pin (66)	€ 136,45	Extra buffer	€ 14.570,55
Umbrella (14)	€ 78,00		
Bike package (36)	€ 350,36		
Cart holder (14)	€ 50,14		
Scarf (28)	€ 150,64		
Cash	€ 895,15		
Debtors	€ 1.886,20		
Total	€ ...		€ ...

Debitors		Creditors	
Staff lunch with instute 2018	€63,70		
The institute of Political Science	€1.800,00		
Staff lunch with institute 2019	€ 49,50		
Total	€ 1.886,20		€

Realization Dies week

Income	Realization		
	Participants	p.p.	Realization
SPIL-Contribution	-	-	€ 401,00
Participant contribution inspiration diner	11	€ 27,50	€ 385,00
Participant contribution beer cantus	34	€ 15,00	€ 510,00
			€ 1.213,50

Expenses	Realization		
	Participants	p.p.	Realization
Inspiration diner	18	€ 32,50	€ 585,00
Beer cantus	44	€ 11,50	€ 506,30
	Beer	-	€ 8,20
	Personnel costs	-	€ 3,30
Presents			
	Chocolate	-	€ -
	Wine	-	€ -
Open bar			€ 66,60
			€ 1.213,50

Realization Brussel excursion

Income	Estimated budget		Realization	
	p.p.	Estimated budget	p.p.	Realization
Participation contribution	€ 55,00	€ 2.695,00	€ 55,00	€ 2.695,00
	€ 55,00	€ 2.695,00	€ 55,00	€ 2.695,00

Expenses	Estimated budget		Realization	
	p.p.	Estimated budget	p.p.	Realization
Accomodation				
Hostel Jacques	€ 25,50	€ 1.249,50	€ 25,50	€ 1.249,50
Transport				
Bus	€ 19,18	€ 940,00	€ 19,18	€ 940,00
Public transport	€ 2,60	€ 127,40	€ 2,60	€ 127,40
Other				
Café Delerium	€ 2,00	€ 98,00	€ 2,49	€ 121,80
Presents	€ 2,50	€ 25,00	€ -	€ -
Contingencies	€ 1,02	€ 50,00	€ -	€ -
Restitution	€ -	€ -	€ 5,23	€ 256,27
	€ 52,80	€ 2.587,20	€ 49,77	€ 2.695,00

Realization Short Trip 'Budapest'

Income	Estimated budget		Realization	
	p.p.	Estimated budget	p.p.	Realization
SPIL-contribution	€ 66,67	€ 2.666,80	€ 66,67	€ 2.666,80
Participants contribution	€ 200,00	€ 8.000,00	€ 200,00	€ 8.000,00
	€ 266,67	€ 10.666,80	€266,67	€10.666,80

Expenses

	Estimated budget		Realization	
	p.p.	Estimated budget	p.p.	Realization
Accommodation				
One Basilica Hostel	€ 59,20	€ 2.368,00	€ 65,00	€ 2.600,00
Flights				
Flight	€ 167,00	€ 6.680,00	€ 168,05	€ 6.721,95
Transport Budapest				
Bus hostel – airport	€ 7,75	€ 310,00	€ 7,91	€ 316,20
Public transport	€ 9,00	€ 360,00	€ 8,13	€ 325,03
Other				
Parliament	€ 5,46	€ 218,25	€ 4,92	€ 196,99
Walking tour	€ 4,00	€ 160,00	€ 4,00	€ 160,00
House of terror	€ 1,13	€ 45,35	€ 0,91	€ 36,22
Contingencies	€ 8,00	€ 320,00	€ 0,19	€ 7,60
Restitution	€ -	€ -	€ 7,57	€ 302,81
	€ 261,54	€ 10.461,60	€ 266,67	€ 10.666,80

Explanation:

1. Contingencies is used for two injured participants who weren't able to walk to the meeting. So, they used a taxi.
2. There was more income than expenses. All the participants will receive a restitution of 7,57 euros.

Budget SPIL-weekend

Income	Estimated budget	
	p.p.	Estimated budget
SPIL-contribution	€ 13,75	€ 550,00
Participation contribution	€ 63,00	€ 2.520,00
	€ 76,75	€ 3.070,00
Expenses		
	Estimated budget	
	p.p.	Estimated budget

Accommodation		
'De zilvermeeuw'	€ 41,00	€ 1.640,00
Transport		
Bikes + luggage	€ 11,00	€ 440,00
Boat	€ 2,50	€ 100,00
Train tickets to Texel	€ 3,14	€ 125,40
Train tickets back	€ 5,40	€ 216,00
Other		
Tourist tax	€ 4,50	€ 180,00
Food & drinks	€ 6,75	€ 270,00
Contingencies	€ 2,30	€ 92,10
	€ 76,59	€ 3.1063,70

PROPOSALS TO AMEND THE RULES OF PROCEDURE

Rules of Procedure:

Amendment 1:

The SPIL is no longer a member of IAPSS, since this is not possible anymore, because of the reorganization. Also, the SPIL no longer pays a membership fee to IAPSS. Therefore, the XXXIXth board proposes to remove Artikel 1, section G from the Rules of Procedure.

BESTUUR

Artikel 1

Het bestuur is belast met:

- a. het voeren van het verenigingsbeleid
- b. het coördineren van het verenigingsbeleid
- c. het onderhouden van contacten met het instituut
- d. het organiseren van activiteiten die niet onder de verantwoordelijkheid van één der commissies georganiseerd worden, maar wel binnen de doelstellingen van de vereniging vallen
- e. het waarborgen van een tekstuele bijdrage van de vereniging in het verenigingsblad
- f. het werven van nieuwe leden al dan niet in samenwerking met één der commissies
- g. het representeren van de vereniging in de International Association for Political Science Students
- h. het onderhoud en inrichting van de verenigingsruimtes
- i. het jaarlijks uitbrengen van een almanak
- j. het organiseren van een Eerstejaarsweekend

IN:

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Amendment 2:

As the first board testing this new structure, we have come to the conclusion that not all changes were beneficial. One of the obstacles we faced was the split of the Facilities committee into the Social Activities Committee and the Festive Activities Committee. Although this created more spots for members to be active in committees, these spots turned out to be very hard to fill. Along with this the distinction between the two committees was also difficult to make, as there is a lot of overlap. Before the committee applications were opened (future) members were unsure about what the Social Committee entailed. The explanation of the divide by stating that Festive did the borrels, parties and gala, were not sufficient in taking away this confusion. Additionally, the board has seen that the Festive Activities committee has more resonance with members. This gave the social committee an unbalanced chance in the application procedure. A band night for example could be organized by either committee as it is in combination with a borrel. The split also gives committee members less activities to organize and are very limited in doing so, which in some cases led to a lack of motivation. With this in mind the board believes that fusing these committees back together will make the committee more active and spots will surely be able to be filled. Within this fused committee, there can be committee subs so the focus on different kinds of activities remains. Furthermore, the board believes that simply by merging the committee, it will not be limited in the activities organized. They believe that by having one committee, the coordination by a chair is more streamlined.

Secondly, the XXXIXth proposes to merge the Formal and Education Committee. The formal committee that has been created with the new structure as well, was formerly a joined committee with excursions. While the commissioner of Education & Politics notices that excursions are very popular activities and the committee has a lot of work, this is less so the case for formal activities. There is less demand for formal activities. The XXXIXth board thinks that formal activities are an essential part of the association and considers it important to not only have big formal activities with popular speakers but also smaller more academic ones. In the upcoming year the big formal activities with well-known speakers will be most likely organized by the lustrum/dies committee as well as the newly started Stairs Affairs committee. This means that mainly the smaller activities would be organized by the formal activities committee. The XXXIXth board thinks that it is rather frustrating for a committee to not have a lot to do and to only organize activities with a low turnout rate. The reason to separate committees was to create more spots in committees. However, the XXXIXth board has noticed in the beginning of the year that having too many committees can also be very confusing to members. The education committee is a very traditional committee of the SPIL. Its task is to organize skills workshops and career events. The commissioner of Education & Politics has noticed that the committee does have room for more work. The board therefore proposes to merge the two committees. This also has the advantage that members do not only have to work on skills workshops or only on lectures but can work on a diverse range of things which is thought to make the committee work more interesting. The committee would keep being called education committee as this in the eyes of the XXXIXth board summarizes best the essence of the committee.

Lastly, the XXXIXth board wants to amend the Congress committee, so it won't be explicitly charged with visiting the IAPSS World Congress, since this wasn't always the case these last few years. The committee will therefore get a more general goal to organize a congress.

Artikel 4

4.1

De vereniging kent vanaf verenigingsjaar 2019-2020 in ieder geval de volgende commissies:

- a. De commissie Excursies. Deze verzorgt formele binnenlandse excursies.
- b. De commissie Formeel. Deze verzorgt onder andere lezingen, debatten en fora.
- c. De commissie Dies. Deze verzorgt activiteiten tijdens de Dies van de SPIL. Wanneer er een lustrumjaar is wordt de commissie Dies vervangen door de commissie Lustrum.

- d. De commissie Brusselexcursie. Deze verzorgt de excursie naar Brussel.
- e. De commissie Korte Reis. Deze verzorgt de Korte Reis.
- f. De commissie Lange Reis. Deze verzorgt de Lange Reis.
- g. De commissie Feestelijke Activiteiten. Deze is verantwoordelijk voor de organisatie van de verenigingsborrels, feesten en het gala.
- h. De commissie Sociale Activiteiten. Deze is verantwoordelijk voor alle informele evenementen, behalve borrels, feesten en het gala.
- i. De commissie Onderwijs. Deze is verantwoordelijk voor het coördineren van het onderwijsondersteunend programma.
- j. De commissie Masteractiviteiten. Deze is verantwoordelijk voor het organiseren van activiteiten voor Masterstudenten.
- k. De commissie DEBAT. Deze is verantwoordelijk voor het verenigingsblad DEBAT.
- l. De commissie Acquisitie. Deze is verantwoordelijk voor het werven van adverteerders en sponsors.
- m. De commissie Almanak. Deze is verantwoordelijk voor het leveren van een almanak aan het eind van een verenigingsjaar.
- n. De commissie Congres. Deze is verantwoordelijk voor het representeren van de vereniging in de International Association for Political Science Students en het promoten van IAPSS en haar verenigingsblad.
- o. De commissie Introductie. Deze is verantwoordelijk voor het organiseren van een eerstejaarsweekend en andere eerstejaarsactiviteiten.
- p. De commissie Promotie. Deze is verantwoordelijk voor de promotie en bekendmaking van activiteiten door middel van bijvoorbeeld nieuwsbrieven en posters.
- q. De commissie SPIL-weekend. Deze is verantwoordelijk voor het organiseren van een informeel SPIL-weekend voor alle leden van de vereniging.

IN:

4.1

De vereniging kent vanaf verenigingsjaar 2019-2020 in ieder geval de volgende commissies:

- a. De commissie Excursies. Deze verzorgt formele binnenlandse excursies.
- b. De commissie Onderwijs. Deze is belast met het organiseren van onder andere lezingen, debatten en fora, met als doel het coördineren van het onderwijsondersteunend programma.
- c. De commissie Dies. Deze verzorgt activiteiten tijdens de Dies van de SPIL. Wanneer er een lustrumjaar is wordt de commissie Dies vervangen door de commissie Lustrum.
- d. De commissie Brusselexcursie. Deze verzorgt de excursie naar Brussel.
- e. De commissie Korte Reis. Deze verzorgt de Korte Reis.
- f. De commissie Lange Reis. Deze verzorgt de Lange Reis.
- g. De commissie Feest. Deze is verantwoordelijk voor de informele evenementen die niet specifiek gekoppeld zijn aan andere commissies. Hieronder vallen de maandelijkse borrels, feesten en gala, maar ook overige sociale activiteiten.
- ~~h. De commissie Sociale Activiteiten. Deze is verantwoordelijk voor alle informele evenementen, behalve borrels, feesten en het gala.~~
- ~~i. De commissie Onderwijs. Deze is verantwoordelijk voor het coördineren van het onderwijsondersteunend programma.~~

- j. De commissie Masteractiviteiten. Deze is verantwoordelijk voor het organiseren van activiteiten voor Masterstudenten.
- k. De commissie DEBAT. Deze is verantwoordelijk voor het verenigingsblad DEBAT.
- l. De commissie Acquisitie. Deze is verantwoordelijk voor het werven van adverteerders en sponsors en het ontwerpen van merchandise items.
- m. De commissie Almanak. Deze is verantwoordelijk voor het leveren van een almanak aan het eind van een verenigingsjaar.
- n. De commissie Congres. Deze commissie is belast met het faciliteren van een bezoek aan een internationaal en politiek relevant congres (gericht op studenten).
- o. De commissie Introductie. Deze is verantwoordelijk voor het organiseren van een eerstejaarsweekend en andere eerstejaarsactiviteiten.
- p. De commissie Promotie. Deze is verantwoordelijk voor de promotie en bekendmaking van activiteiten door middel van bijvoorbeeld nieuwsbrieven en posters.
- q. De commissie SPIL-weekend. Deze is verantwoordelijk voor het organiseren van een informeel SPIL-weekend voor alle leden van de vereniging.

Amendment 3:

Firstly, in the rules of procedure the following conditions are stated to increase the budget for the participant fee of the long trip: ‘the extra money must be used for the practical realization of the trip, such as for example transport or accommodation’. The board believes that an essential addition is missing: the extra money must go to necessary parts of the trip. This covers the practical realization but also other essential parts of a trip. In contrast to political meetings, cultural activities often cost money. Parts of the program should fall under the conditions for increasing the participant fee, as they are mandatory and cannot just be removed as they are necessary on trips. Political and cultural relevance is being evaluated in the process of choosing a destination and is also being judged by Cassa to receive a travel subsidy. The proposal therefore is to change ‘the extra money must be used for the practical realization of the trip, such as for example transport or accommodation’ to the extra money must go to necessary parts of the trip such as transport, accommodation or essential parts of the program that determine the political and cultural relevance of the trip. Finally, the trip shall be evaluated as a whole. This also contributes to the proposal as a whole. If practical aspects just fit into the budget, but no money is left for other parts of the program, this lessens the value of a trip. Furthermore, staying within the given budget will be the ultimate goal.

Secondly, the main task of the Audit committee concerns is checking the treasurer. The decision by the Audit committee of the possible raise of the participant contribution of a trip is made by two people who mainly focus on if the finances of the association are healthy. Therefore it seems to only make sense to have the decision of possibly raising the participant contribution for the Audit committee to make. Though, the board regards the Advisory Board, which is a larger group with more diverse former positions, a better option for deciding about a raise. If this proposal would be adopted, it will be added that the general advice of the Advisory Board would stay non-binding, with exception of the raise of a participant contribution. Thus, the board remains dependent of an independent institute, which the XXXIXth board values greatly. In essence this change means that this decision will be made by a group which possibly better fits this kind of decisions. The tasks of the Audit committee will remain unchanged, and in change of making the final decision they will be asked for advice regarding the raise. Therefore, the insight in finances of the Audit committee will not be lost.

VOORWAARDEN REISBIJDRAGE

Artikel 1

1.1

De maximale deelnemersbijdrage voor de Korte Reis staat vastgesteld op 200 euro per persoon, maar het staat de commissaris Buitenlandse Betrekkingen vrij om een lagere deelnemersbijdrage te vragen.

1.2

Dit bedrag kan slechts bij noodzaak verhoogd worden met 50 euro per persoon, indien voor deze verhoging twee weken voorafgaand aan de bekendmaking van de bestemming goedkeuring is gekregen van de Kascommissie.

1.2.1

De Kascommissie beoordeelt het verzoek tot verhoging aan de hand van de volgende criteria:

- het extra geld leidt tot een reis waarvan de bestemming aantoonbaar politiek relevanter is, bijvoorbeeld door verkiezingen en/of politieke ontwikkelingen.
- het extra geld moet toekomen aan de praktische totstandkoming van de reis, zoals vervoer of verblijf.

Alleen indien aan beide criteria wordt voldaan, kan de 50 euro per persoon extra toegekend worden.

1.3

Tegenover elke euro SPIL-bijdrage aan de Korte Reis, moet minstens 3 euro deelnemersbijdrage staan.

IN:

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De maximale deelnemersbijdrage voor de Korte Reis staat vastgesteld op 200 euro per persoon, maar het staat de commissaris Buitenlandse Betrekkingen vrij om een lagere deelnemersbijdrage te vragen.

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1.2.1

De Raad van Advies beoordeelt het verzoek tot verhoging aan de hand van de volgende criteria:

- het extra geld leidt tot een reis waarvan de bestemming aantoonbaar politiek relevanter is, bijvoorbeeld door verkiezingen en/of politieke ontwikkelingen.
- het extra geld moet toekomen aan noodzakelijke onderdelen van de reis, zoals vervoer, verblijf of essentiële programma onderdelen die de reis voorzien van haar culturele/politieke relevantie.

Alleen indien aan beide criteria wordt voldaan, kan de 50 euro per persoon extra toegekend worden.

1.3

Tegenover elke euro SPIL-bijdrage aan de Korte Reis, moet minstens 3 euro deelnemersbijdrage staan.